

OFFICE OF THE  
**Gorsha Gram Panchayat**

Under Murarai-I Development Block

Village- Dalimba, Post Office- Bandhaipur, Police Station- Murarai, District.- Birbhum

Memo No 119/GGP/2023

Date: 24-04-2023

**NOTICE INVITING e-TENDER**

Notice Inviting e-Tender No.: 3/GGP/2023-24

Tender Id:

For and on behalf of the Gorsha Gram Panchayat, Prophan, Gorsha Gram Panchayat invites tender through e-tendering for the Works mentioned below in Annexure-A by two folder system. The applicant in the same nature and type as prime contractor should have successfully completed at least one contract of similar nature of work at least 60% of the work in a single contract within last 3 (three) financial years from the date of issue of this NIT in any Government / Semi Government/ Undertaking/Autonomous Bodies / Statuary Bodies and Local Bodies who satisfy the terms and conditions set out in pre-qualification document and having registration in e-procurement portal.

The Tenders shall be available for viewing in our website <https://wbttenders.gov.in/>

**Annexure-A**

Sl no	Name of the Work	Site details	Source of Fund	Estimated Amt. (In Rs.)	Earnest Money (In Rs.)	Cost of Bid Documents (In Rs.)	Required Credential	Work completion period
1	Pety repairing and maintenance of tube well various place at GP area Sansad No. I to VIII, Activity code:- 57426648/2022-23	Sansad-I to VIII	CFC(BG, TIED)	200000	4000	250	60% of Same Work	90 days
2	Pety repairing and maintenance of tube well various place at GP area Sansad No. IX to XVI, Activity code:- 57427264/2022-23	Sansad-IX to XVI	CFC(BG, TIED)	200000	4000	250	60% of Same Work	90 days
3	Extension and maintenance pipe line with tap at Sansad I II III IV, JL No. 15/16, Activity code:- 57429676/2022-23	Sansad-I to IV	CFC(BG, TIED)	150000	3000	250	60% of Same Work	90 days

Intending bidders may download tender documents from e-procurement portal of Government of West Bengal portal ([www.wbtenders.gov.in](http://www.wbtenders.gov.in)). The pre-qualification and bid documents duly filled and digitally signed in all respect may be submitted on-line through mentioned e-Portal. Only L1 bidder shall submit the hard copy. Gram Panchayat does not take any responsibility for the delay caused due to non-availability of internet connection or traffic jam etc. for on-line bidding. Cost of Pre-qualification and bid document is as stated in the below table for online bids.

**Information to bidders:**

Particulars	Date	Time
NIT Publishing Date (Online)	25-04-2023	(on 09:00 AM )
Document download/ Sale Start Date (Online)	25-04-2023	(from 11:00 AM )
Document download/ Sale End Date (Online)	04-05-2023	(up to 05:30 PM )
Bid Submission Start Date (Online)	25-04-2023	(from 11:00 AM )
Bid Submission End Date (Online)	04-05-2023	(up to 05:30 PM )
Last Date of Submitting Tender Cost & Earnest Money (Offline)	04-05-2023	
Technical Bid Opening Date (Online)	08-05-2023	(on 11:00 AM )
Financial Bid Opening Date (Online)	After completion of technical evaluation (To be notified later)	
Place of Opening Bid	Gorsha Gram Panchayat Office	

## Annexure-B

### Terms & Conditions :-

1. **GST included in the Estimated Cost that does not mean that the Contractor is eligible for receive GST. If contractor is unable to submit proper GST Tax invoice and other related necessary documents, the included GST will not be paid to Contractor.**
2. No separate intimation will be given unless the above dates are changed. In case of change of dates, due intimation will be given on line. No individual intimation will be given.
3. The undersigned reserves the right to accept or reject any or all application received without assigning any reason to any applicant.
4. The attending tenderers or their Authorized representative may remain present at the time of opening tender.
5. If the last date of submission & date of opening of tender fall as holiday, the tender will be received & opened on the next working day at the same time and venue.
6. **The intending bidder shall deposit the Cost of Bid Documents and Earnest Money as specified in the tables of Annexure-A at Gram Panchayats Office in form of Cash or Demand Draft drawn on Nationalized Bank or Scheduled Bank in favour of 'Prodhan, Gorsha Gram Panchayat' payable at Dalimba, within the last date as specified above.**

The Bidder may also deposit the both amount directly through RTGS to the designated bank within the last date as specified. Cost of Bid Documents & Earnest money should be deposited separately in the account.

The Bidder must deposits Cost of Bid Documents & Earnest Money to the Gram Panchayat Office or to the designated bank account within the stipulated time as stated above otherwise bid will not be accepted.

#### Bank Details:

Bank: Punjab National Bank	Branch: Gorsha
A/c No.: 2013010075758	IFSC: PUNB0201320

7. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders. Any bid not accompanied by an acceptable bid security shall be rejected outright as non-responsive.
8. The earnest money of unsuccessful bidders will be returned as promptly as possible, after issuance of Work Order to the successful bidder.
9. The Earnest money of the successful tenderer shall be treated as part of security deposit and balance amount of security deposit to reach it to 10% of the total value of the work as quoted by him will be deducted from every running payment (not exceeding two including the final bill) made to the contractor on account of work done. The whole amount of security deposit will be retained for a period of 6 (six) months in case of civil structural works and 3 (three) months in all other cases from the date of completion of the work.
10. The Bidder should quote rates in absolute numerical values (both in figure & words) and percentage against the estimated cost. The quoted amount must be written or typed neatly. Corrections if any should be properly authenticated. Scheme wise separate comparative analysis will be made.
11. All quoted amount should be inclusive of all charges including the carriage charge up to the site of work, loading & unloading charges, royalty, toll, all duties, taxes and other levies. No additional claim will be entertained for any increase in railways freight, market price, carriage charges etc.
- 11.1. The tender should be submitted in two covers as described bellow. The financial bid shall be opened after scrutiny of all documents submitted by the bidders in 1st Cover and at least three qualified bid received.

Cover	Contents
1st: Technical Cover	The Bidder should submit self attested-scan copies of the following documents:
	a. PAN with last three years Income Tax Return.
	b. Professional Tax Registration Certificate with current challan.
	c. Current Year Trade Registration Certificate/License from local body.
	d. Valid Credential certificate of successful completion of similar nature of work completed within last 3 (three) financial years of values not less than 60 % (Sixty Percent) of the work.
	e. Scanned copy of receipt copy from Gram Panchayat (Form-5) for cost of bid document.
	f. Scanned copy of receipt copy from Gram Panchayat (Form-5) for Earnest Money.

g. Any Other relevant documents.

2nd: Financial  
Cover

Financial Bid/BOQ

12. Original certificate must be produced by the tenderer during the time of scrutiny of the Bid Documents if authority desires. Partnership deed and other relevant papers (in case of firm / company) should be produced at the time of application if required.
13. The Bidder must sign with date at the bottom of every page of all documents submitted by the bidder. Before submitting the bid documents Incomplete Tender will be summarily rejected.
14. All works will have to be done according to specification and drawing approved by the authority and as per direction of Nirman Sahayak of this office.
15. The bidder is advised to visit and examine the Site of Works and its surroundings and obtain all information and data for preparing the bid and entering into a contract. No complain about the site will be entertained afterwards. The costs of visiting the Site and collection of information and data shall be at the bidder's own expense.
16. Multiple bids (more than one bid by same bidder) and variable rates (two rates of same work by same bidder in a tender) shall be rejected outright. Bidder shall submit only one bid either by himself, or as a partner in a joint venture.
17. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either below or above 5% than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
18. The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL BID of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the Proddhan, Amdole Gram Panchayat. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
19. No member of a Gram Panchayat or any of their family members or close relatives shall directly or indirectly participate in bidding process or execution of work as Contractor or Sub-Contractor.
20. The Quoted rates shall remain valid for a period of 60 (Sixty) days from the date of NIT and the contractor will be liable for execution of work in accordance with the quoted rates or any other terms & conditions as recorded by the bidder.
21. It has to be borne in mind that the payment would be made subject to the availability of fund under appropriate Head-of-Account.
22. No consumable materials will be supplied to the contractor for any work. Contractor will be responsible for procuring all materials required for proper execution of work at his own cost.
23. Before starting the work, the work site must be dressed and cleared by cutting all sorts of jungle, shrubs etc. for which no extra payment will be made.
24. The successful tenderer will have to start the work within 7 days from the date of receiving work order and have to complete the work within the time specified for completion. No extension of time will be allowed except in special situation. If any contractor fails to complete the work within the stipulated time the work order issued in his favour will be cancelled without assigning any reasons. A penalty of 1% of the value of work will be imposed on per day delay, which will be recovered from the security money in realization of such penalty and if there is any additional amount due on this account that shall be realised from the contractor concerned through due process of law. In case of inordinate delay, the undersigned may also proceed to execute the unexecuted work by any other means including through other tenderer(s). The excess expenditure, if any, due to such a step will be recoverable the unpaid bill(s)/ earnest money of the tenderer. This is apart from any other penal measure, the undersigned may take including blacklisting of the contractor.
25. Successful bidder must execute an agreement on Non-Judicial Stamp paper worth of Rs. 10.00 within 7days from issuing of Letter of Acceptance from this end and cost of stamp paper will borne by him. Failure to execute the contract will lead to automatic cancellation of the bid.
26. Measurement of work will be done as per P.W.D or I.S. or P&RD Specifications.
27. The all materials which is supplied by Contractor for specified work must be followed by IS Specifications.
28. Work of the materials of inferior to the schedule quality will not be allowed. If so the supplied materials shall be replaced within 24 hrs at his own risk and cost.
29. GST, ITDS and the Building and Other Construction Workers' Welfare Cess at the prescribed rate will be deducted at sources.
30. The contractors must obey the Environmental & Social Management Framework guideline i.e. no work can be done which is affecting environment or interest of the vulnerable group. On the other hand, contractor must cover those areas for restoring environment and benefit of the marginalized section of the locality. As for example no child labour shall be engaged, minimum stipulated facilities to the labours shall be arranged etc.
31. After receiving work order the contractors must keep in close contact with the Nirman Sahayak of this office to enable him to check the quality & quantity of the supplied materials time to time.

Acceptance of lowest bidder is not obligatory and the undersigned reserves the right to accept or reject any or all the tender without assigning any reason whatsoever.

33. The contractor must maintain all the terms and conditions as laid down in the NIT, other tender paper, agreement paper and other documents. If any contractor fails to maintain the terms and conditions his tender shall automatically stand rejected and his earnest money shall be forfeited and all the measureable steps will be taken against him as per Law.

34. Contractor must submit material testing report before claiming bill.

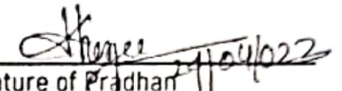
35. Bidder should fill and upload self declaration as per attached format.

36. Additional, substitute items of work, if required, have to be executed as per rates of concerned P.W.D. schedule of rate.

37. This Tender procedure may be cancelled at any stage without assigning any reason thereof.


Memo No.- 119(7)/GGP/2023

Dated: 24-04-2023

  
Signature of Pradhan  
Gorsha Gram Panchayat  
**Pradhan**  
Gorsha Gram Panchayat  
Vill-Dalimba, P.O-Bandhaipur  
Birbhum

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

1. The District Magistrate, Birbhum.
2. The DP&RDO, Birbhum
3. The Sub Divisional Officer, Rampurhat.
4. The Executive Officer, Murarai-I Panchayat Samiti.
5. The Post Master, Bandhaipur Branch Post Office
6. The Librarian Gorsha Gram Panchayat
7. Office Notice Board, Gorsha Gram Panchayat

  
Signature of Pradhan  
Gorsha Gram Panchayat  
**Pradhan**  
Gorsha Gram Panchayat  
Vill-Dalimba, P.O-Bandhaipur  
Birbhum