



**NOTICE INVITING TENDER FOR WORKS CONTRACT**  
**OFFICE OF THE HARISARA GRAM PANCHAYAT**

Sainthia Development Block  
P.O. - Gorola, Dist. - Birbhum

196 /HGP/2022

N.I.T. No. - 01/Repairing/2022 - 23

Dated: - 10/05/2022

**NOTICE INVITING TENDER**

Sealed Tender is invited from the experienced and resourceful bidders for execution of the work(s) mentioned below in Annexure- A.

**Annexure-A**

**Details of the work put to Tender**

Sl. No.	Name of the work	Site details	Source of Fund	Estimated Amount (In Rs.)**	Earnest Money (In Rs.)	Required Credential	Work completion period.
1	Repairing of latrine at Buincha Adibasipara ICDS Centre, Rarkendra Letpara ICDS Centre and Bagdanga ICDS Centre	Harisara-01, Rarkendra-10, Amuya-12	PBG-SFC	Rs. 42,043.00	Rs. 841.00	Rs. 25,226.00	15 Days

Tender papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within 20/05/2022 (up-to 2:00 PM) not later than 20/05/2022 (up-to 2:00 PM) (within office hours). Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on the same day i.e. on 20/05/2022 (at 3:00 PM) in presence of the bidders, who may wish to remain present. Tender Form along-with relevant documents has to be purchased from the Gram Panchayat office.

**Information to bidders:**

Cost of Tender Document (tick in appropriate box)	Rs.250/-	For Sl. No. - 1	Rs.500/-	X	Rs.750/-	X
Last Date of Application for Tender Form	On any working day from 10/05/2022 to 17/05/2022 (from 11:30 AM to 4:00 PM)					
Date of Sale of Tender Form	On any working day from 10/05/2022 to 17/05/2022 (from 11:30 AM to 4:00 PM)					
Last date of dropping of Sealed Tender Form	On or before 20/05/2022 (up-to 2:00 PM)					
Date of Opening of Tender	20/05/2022 (at 3:00 PM)					

N.B. - If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2 & 3) must be produced on demand at any stage of tender procedure.

\*\* The Estimated Amount of this N.I.T. included G.S.T., CESS and Contingency.

**Annexure-B**

**Terms & Conditions :-**

1. Cost of Tender Form (non-refundable) has to be paid in cash only.
2. Bidders must submit attested photocopies of valid GST registration Certificate (if any), last three years Income Tax Return, Profession Tax Registration Certificate with current challan, current tax (Khajna) receipt from local bodies as the case may be and Trade Registration Certificate/License from local bodies as the case may be.
3. Bidders must submit Credential in similar nature of work during last three years.
4. In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
5. Bidders must quote rates in absolute numerical values (both in figures and words) and not in percentage rate against the estimated cost. Rate quoted in percentage basis will be rejected.
6. Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
7. Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.





8. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Co-operative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders.
9. Bidder must submit sealed envelope clearly mentioning serial number and name of work on top of the envelop.
10. Earnest money should be deposited in Cash/Cheque/Bank Draft or Government Bond/Securities duly pledged in favour of the Pradhan, Harisara Gram Panchayat and will be refunded/forfeited as the case may be. In case of Cash/cheque/bank draft, the bidder must collect receipt from Gram Panchayat office and quote the Number in Tender Form. In case of Government Bond/Securities respective pledged documents need to be submitted along-with Sealed Tender. **Type of Earnest Money with number must be indicate on Envelop.**
11. Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him) as performance security in the form of Cash/Cheque/Bank Draft/Government Bond / Securities duly pledged in favour of the Pradhan, Harisara Gram Panchayat OR the amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after 3 months in all cases except ISGPP Block Grant where it will be released after 6 months in case of Building, Cement and Concrete Roads and 3 months in all other cases.
12. S.T, S/GST, ITDS, Royalty, and Labour Cess will be deducted as per existing rates fixed by the respective department of the Government.
13. The bid conference/meeting with the prospective Bidders will be held on **17/05/2022 at 4:00 PM** (not later than 4 days before the last date of submission of Tender). Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.
14. Site visit may be done by the bidders at their own cost.
15. Incomplete or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.
16. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either below or above 5% than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
17. Successful Bidder will have to execute a formal contract on a Non-Judicial Stamp paper of Rs. 10.00 within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
18. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
19. Quoted rate shall be inclusive of all charges including royalty, GST, tools charges, transportation etc.
20. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
21. Bidders will submit necessary drawings with the Tender Form. All documents i.e. drawings, Tender Form signed by the Bidder must be submitted in sealed Tender addressed to Pradhan, Harisara Gram Panchayat, Vill & PO - Gorola, PS - Sainthia, District - Birbhum.
22. Bids shall remain valid for a period of sixty days from the date of the notice issued for the purpose. A bid claims to be valid for a shorter period shall be rejected by the Gram Panchayat as non-responsive.


  
 Signature of Pradhan  
 Harisara Gram Panchayat  
 Sainthia Dev. Block, Birbhum

Memo No - 106 /.....(8)/HGP/2022

Dated: - 10/05/2022

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

1. The Sub-Divisional Officer, Suri, Birbhum.
2. The Block Dev. Officer, Sainthia Dev. Block, Birbhum.
3. The Members of Artho-O-Parikalpana Upa-samity, Harisara Gram Panchayat, Birbhum, with request to present at the time of Tender Opening.
4. The Secretary, Executive Assistant, Nirman Sahayak, Sahayak, Harisara Gram Panchayat, Birbhum, with request to present at the time of Tender Opening.
5. Post Master, Head Post Office, Sainthia, Birbhum.
6. Post Master, Circle Branch Post Office, Harisara Gram Panchayat, Birbhum.
7. Cashier, Circle Branch of SBI, Harisara Gram Panchayat, Birbhum.
8. The notice board of Harisara Gram Panchayat, Birbhum.

  
 Signature of Pradhan  
 Harisara Gram Panchayat  
 Sainthia Dev. Block, Birbhum  
 Pradhan  
 Harisara Gram Panchayat