

OFFICE OF THE
NANDIGRAM GRAM PANCHAYAT

(Under Murarai-II Dev. Block)

Vill- Kathia * PO -Kathia PS- Paikar * Dist- Birbhum

Email Id : prodhannandigram@gmail.com



NOTICE INVITING TENDER (TIED)

N.I.T NO: 04/NGP/ 15th FC/2022-23

Date:- 07 / 07/2022

Memo No- 235 /NGP

Date-07/07/2022

Sealed Tender is hereby invited from the experienced and resourceful Government contractors for execution of the work(s) mentioned below in Annexure-A.

As per sub rule 4 ,para (c) of the rule 17 of the West Bengal Panchayat (Gram Panchayat) Accounts ,Audit and Budget Rules , 2007 amendments by notification no. 1832/PN/O/1/3R-5/04(Pt-IV) dated the 5th April, 2010 " **No member or employee of a gram panchayat shall directly or indirectly participate in bidding process or execution of work as contractor or sub - contractor.**"

All applications in a sealed envelope along with all relevant valid documents as specified in Annexure - B shall be submitted or dropped in a box earmarked for this purpose kept at the office of the undersigned as per scheduled date and time.

Tender paper will be issued to the qualified contractors from the office of the undersigned according to screening sheet prepared by Gram Panchayat. The undersigned is not bound to issue tender paper to all the applicants. Decision of the undersigned regarding issue of the tender paper is final.

Properly filled up Tender paper will have to be sent by Registered Post or Courier or may be dropped in the Tender drop box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned as per time schedule.

Delayed submission of tender documents or tender paper shall lead to outright rejection. The undersigned will not be responsible for rejection of the filled tender paper due to the delay in the postal/courier transit or any other reason.

The Sealed Tenders will be opened as per scheduled date and time in presence of Artho-o-Parikalpona Upa samity. The intending tenderers may remain present at the time of opening of the tender. Absence of tenderers the process will not be hampered.

SCHEDULE OF DATE AND TIME

Last date of Application	14/07/2022	upto 2 pm
Date of sale of tender form	18/07/2022	upto 3 pm
Last date of dropping of sealed tender form	20/07/2022	upto 2 pm
Date of opening of tender	20/07/2022	after 2.30 PM

Handwritten notes: "Received by Panchip Biswas 10.00 20/07/2022" and "07/07/2022".



Handwritten signature or mark.

ANNEXURE-A

Sl. No.	Name of the work	Source of fund	Estimated Amount (with GST)	Earnest Money	Required credential	Work completion period	Cost of tender form
1	Installation of submersible pump with platform and soakpit near Pratap Rajbanshi house at Majhiara	15 th CFC	135000	2700	60%	15 DAYS	150
2	Installation of submersible pump with platform and soakpit near Habu Hansda house at Jagannathpur Satalpara	15 th CFC	135000	2700	60%	15 DAYS	100
3	Operation and maintenance of water supply (repairing purpose) 1st phase	15 th CFC	300000	6000	60%	15 DAYS	300

Annexure - B

Terms & Conditions : -

1. Cost of Tender paper (non-refundable) has to be paid in cash only.
2. Contractors must submit self attested photocopies of
 - a) valid GST registration Certificate.
 - b) PAN with last three years Income Tax Return. And last three years credential.
 - c) Professional Tax Registration Certificate with current challan.
 - d) Trade Registration Certificate/License from local bodies as the case may be.
3. Bidders must submit credential in similar nature of work. As per Annexure- C.
4. In case of bid/tender emanating from cartelization of contractors, entire tender process will be cancelled.
5. Contractors must quote rates in absolute numerical values (both in figures and words) against the estimated cost. Rate quoted in percentage term will not be allowed.
6. Rate offered by a contractor in a particular Tender shall be treated as final and subsequent negotiation with that contractor for change in price shall not be allowed.
7. Multiple bids (more than one bid by same contractor) and variable rates (different rates of same item by same contractor) shall be rejected outright.
8. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favorable/special considerations will be accorded to any bidders.
9. Contractor must submit sealed envelope clearly mentioning NIT No. serial no. and name of work on top of the envelope.

10. Earnest money should be deposited in Cash/Cheque/Bank Draft only and will be refunded/forfeited as the case may be. In case of Cash/cheque/bank draft, the contractor must collect Miscellaneous Receipt from Gram Panchayat and quote the number in Tender Paper.
11. Any tender paper without deposit of the earnest money shall be summarily rejected as invalid.
12. Erroneous or incomplete Tender Paper will be summarily rejected without assigning any reason whatsoever.
13. Successful bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him) as performance security in the form of Cash/Cheque/Bank Draft/Government Bond / Securities duly pledged in favour of the Pradhan, Nandigram Gram Panchayat **OR** the amount may be deducted from every running payment (not exceeding two including the final bill) or final payment made and will be released after the expiry of the defective liability period.
14. GST, TDS and applicable Labour Cess (if any) will be deducted as per existing rates fixed by the respective department of the government.
15. Contractor(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Contractors have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
16. **Successful Contractor will have to execute a formal agreement on a Non-Judicial Stamp paper within seven (7days) days from the receipt of "Letter of acceptance" with the Gram Panchayat failing which his tender shall automatically stand rejected and his earnest money shall be forfeited. (as per sub rule 11 of rule 17)**
17. **After execution of agreement the contractor shall be made acquainted with the site, alignment and other specifications of the work as early as possible within seven days by the Nirman Sahayak for immediate commencement of the work.**
18. **Successful contractor/bidder will have to start the work within seven days(7 days) from the date of issue of work order and will have to complete the work within the time allowed for completion.**
19. **If the contractor fails to commence or execute the work within the stipulated period or the work so far executed is not of quality agreed upon, contractor shall be liable to pay penalty @ 1% of the value of work for each day of delay. Which will be recovered from the security money. (as per sub rule 11A (b) of rule 17)**
20. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
21. Quoted rate shall be inclusive of all charges including royalty, GST, tolls charges, transportation etc.
22. Any bid received from the contractor without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.

23. The successful tenderer will have to procure Non-Judicial Stamp paper in his/her own cost.

24. Site visit may be done by the contractors at their own cost.

25. Audit report of last financial year will have to be submitted in case of Engineers Co-operative and Labour Co-operative Societies. The tender forms are to be received by the chairman or Secretaries or any member of the society having proper power of attorney.

N.B. - If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged.

Original certificates or documents as specified in Annexure-B must be produced on demand at any stage of tender procedure.

N. Pradhan
Pradhan
NANDIGRAM GRAM PANCHAYAT
Nandigram Gram Panchayat

Memo No- 235(5)/NGP

Date-07/07/2022

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to :-

1. The Sub Divisional Officer, Rampurhat Sub Division.
2. The Block Development Officer, Murarai-II Dev. Block.
3. Tathya Mitra Kendra, Kathia.
4. SBI Bank (CSP), Kathia
5. Office Notice Board.

N. Pradhan
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