

# ILLAMBAZAR GRAM PANCHAYAT

ILLAMBAZAR , BIRBHUM

Memo No. - 242/IGP/2023

Dated - 06.03.2023

## NOTICE INVITING TENDER - 16 / IGP/ 2022-2023

Sealed Tender is invited from the experienced and resourceful bidders for execution of the work(s) mentioned below in Annexure-A. The intending tenderers should download the detailed tender notice from link <https://illambazargrampanchayat.in>. The tenderers will have to submit their bid offline in two folder system containing pre-qualification documents (Technical Bid ) in one and Financial bid in another.

### Annexure-A

Sl. No.	Name of the work	Site details	Source of Fund	Amount Put To Tender (In Rs.)	Earnest Money (In Rs.)	Required Credential	Work completion period.	Cost of Tender Form
1	Fencing for SBM project under Illambazar Gram Panchayet , JI 95 , Plot 2176/2183 under Illambazar Gram Panchayet	SLWM Project	15th FC Tide Fund 22-23	81816.00	1700.00	49090.00	15 Days	250
2	Gate for SBM project under Illambazar Gram Panchayet , JI 95 , Plot 2176/2183 under Illambazar Gram Panchayet	SLWM Project	15th FC Tide Fund 22-23	30000.00	600.00	18000.00	45 Days	250

### TERMS & CONDITIONS OF ABOVE WORKS

Tender papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within **18/03/2023** not later than **12 Noon**. Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on the same day i.e. on **18/03/23** at **05.00 P.M.** in presence of the bidders, who may wish to remain present. Tender Form along-with relevant documents has to be purchased from the Gram Panchayat office. Validity of the Tender is one year from the date of publish.

#### Information to bidders:

Cost of Tender Document	Mentioned Above	
Date of Sale of Tender Form	On any working day from <b>06/03/2023</b> to <b>18/03/2023</b> (from 11 AM to 2 PM)( Upto 12.00 AM on last Date 18/03/2023)	
Last date of dropping of Sealed Tender Form	On or before <b>10/03/2023 (up-to 12 Noon )</b>	
Date of Opening of Tender	<b>18/03/2023 (At 05.00 P.M.)</b>	
ENVELOP	Marked on the Envelop	
Packet 1( INNER ENVELOP)	Technical Bid of the works.....	Credential Certificate of Similer Nature of work in a single contract within last three financial year , GST registration Certificate, last three years Income Tax Return, Profession Tax Registration Certificate with current challan and Trade Registration Certificate/License from local bodies as the case may be. Patnership deed and other relevent papers ( In case of registered firm / Company )
Packet 2( INNER ENVELOP)	Financial Bid of the works.....	<b>Filled Tender Form</b>
Outer Envelop	Tender of the works.....	<b>All two aforesaid Envelops</b>

N.B. – If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2&3) must be produced on demand at any stage of tender procedure. The Tender is Valid upto 1 year from the date of Publish.

#### Annexure-B

#### Terms & Conditions : -

1. Cost of Tender Form (non-refundable) has to be paid in cash only.
2. Bidders must submit self attested photocopies of valid GST registration Certificate, last three years Income Tax Return, Profession Tax Registration Certificate with current challan and Trade Registration Certificate/License from local bodies as the case may be. Patnership deed and other relevent papers ( In case of registered firm / Company ) should be prodeded at the time of application if require

3. Bidders must submit Credential in similar nature of work during last Five years.
4. In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
5. Bidders must quote rates in absolute numerical values (both in figures and words) against the estimated cost. Rate quoted in percentage term will be rejected.
6. Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
7. Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.
8. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders (Applicable only for ISGPP Block Grant).
9. Bidder must submit sealed envelope clearly mentioning serial number and NIT No on top of the envelope.
10. Earnest money should be deposited in Cash/Cheque/Bank Draft or Government Bond/Securities duly pledged in favour of the Pradhan, Illambazar Gram Panchayat and will be refunded/forfeited as the case may be. In case of Cash/bank draft, the bidder must collect receipt from Gram Panchayat office and quote the Number in Tender Form. In case of Government Bond/Securities respective pledged documents need to be submitted along-with Sealed Tender.
11. Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him) as performance security in the form of Cash/Cheque/Bank Draft/Government Bond / Securities duly pledged in favour of the Pradhan, Illambazar Gram Panchayat OR the amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after 3 months in all cases except ISGPP Block Grant where it will be released after 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.
12. STDS, GST, TDS, GST and applicable Cess (if any) will be deducted as per existing rates fixed by the respective department of the government.
13. Pre-bid conference/meeting with the prospective Bidders will be held on **13.03.2023** at 2 PM . Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.
14. Site visit may be done by the bidders at their own cost. Before purchasing the tender paper the contractor must visit the work site to judge the local condition from all corners and noclaims/complain about the site will be entertained afterwards . It will be presumed that the agency offered the tender after verifying entire position of the worksite.
15. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.
16. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
17. Successful Bidder will have to execute a formal agreement on a Non-Judicial Stamp paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
18. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
19. Quoted rate shall be inclusive of all charges including royalty, VAT, GST, tools charges, transportation etc
20. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
21. The successful tenderer will have to procure Non-Judicial Stamp paper in his/her own cost.
22. Bidders will get necessary drawings with the Tender Form. All documents i.e. drawings Tender Form signed by the Tenderer must be submitted in Sealed Tender addressed to Pradhan, under Illambazar Gram Panchayat within Illambazar Dev. Block. Vill -Illambazar ,PO- Illambazar , PS- Illambazar , District- Birbhum
23. Before starting the work the work site must be dressed and cleared by cutting all sorts of jungle, shrubs etc for which no payment will be made. Agency should produce programmed schedule ( Bar Chart ) to the under signed before starting the work. Agency should produced three ( 3 ) copy photographs of the site 1) Before start the work of work site , 2) running work of work Site , 3) complete work of site , before taking the final bill.
24. Time is the essence of contract . The successful contractor must complete the work within the time specified for completion. No extension of time will be allowed except in special case .If any contractor fails to complete the work within stipulated time the work order which is issued in favour of him will be cancelled without assigning any reason therefor. The undersigned may also produced to get the balance work to complete by any other means including through other contractors . The excess expenditure , if any due to such a step would be recoverable from the unpaid bills of the tenderer. Security deposit of the tenderer this is part from any other penal measure the undersigned may take , including blacklisting of the contractor and forfeit of earnest money.
25. The successful tenderer will have to start the work within ,seven days from the date of issue of work order and will have to complete the work within the allowed period for completion.
26. **The contractors / establishment should maintain ESMF( Environmental & social Management Framework) guideline**
27. The successful tenderer will have to abide by the provisions of west Bengal contract Labour (Regulation and Abolition)Rules, 1970 as will be force from time to time.
28. The contractors / establishment to whom / which the BOCWA apply for building or other construction work are to get their establishment registered under the Act from the appropriate authority. The contractors to whom the contract labour ( R & A ) Act 1970 apply are to get a licence under the Act before execution of work from the appropriate authority. Under BOCW Welfare Cess Act 1996 , 1 % ( One Percent ) Cess of the cost of Construction will be levied upon the employers to whom the said Act applies.
29. If the last date of submission of Tender declared as holiday, then the tender will be received on next working day upto 12.00 hrs.and will be opened immediately afterwards as usual.
30. After completion of the work payment shall be made as per rates approved and as per measurement recorded in the M.B./I. Sheet by the Job Assistant/Nirman Sahayak, Deducting such as IT, ST / VAT , Royalty ,Labour cess , surcharge and other deduction as prescribed by the Government from time to time . The payment will be made after satisfactory completion of the said work and also **as per availability of fund.**


31. Three (3) stage quality Testing report should produced by the contractor on there own cost. **1. Before Execution** - A) Quality checking of Sand ( Sieve Analysis ) , B) Quality checking of Aggregate ( Sieve Analysis ) , C) Quality checking of Cement ( Initial and Final Setting Time ) **2. On Execution** , A) Slump Test **3. After Execution** , A) Compressive Strength Test  
31. This notice shall form part of terms and conditions of tender and tenderers shall be bound to abide by them.

**Memo No. -242(1-12)/ IGP/ 2023**

Copy Forowarded to:-

- 1 Sabhadhipati , BZP , Suri
- 2 District Magistrate , Suri , Birbhum
- 3 S.D.O.Bolpur Sub Division, Bolpur
- 4 DP&RDO , Suri
- 5 B.D.O , Illambazar Dev. Block
- 6 Illambazar Rural Library , Nildanga
- 7 Manager PBGB Bank , Illambazar
- 8 ISGPP Cell , Bolpur
- 9 ISGPP Cell ,Suri
- 10 NS , Illambazar GP
- 11 Manager UCO Bank , Illambazar
- 12 Office Notice Board



  
Pradhan  
Illambazar Gram Panchayat  
Illambazar Gram Panchayat  
Dated - 06.03.2023

  
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