

Page-1of 3  
**DUMURGRAM GRAM PANCHAYET**  
**VILL. & P.O. BAHADURPUR**  
**DIST. BIRBHUM**

**NOTICE FOR INVITING SEALED TENDER**

**NIT No- 06/2021-22**

**Circulated vide Memo No- 243/DMG/ Dt- 21.09.2021**

Sealed Tenders are hereby invited by the Prodhan, Dumurgram Gram Panchayet, from the reliable , resourceful contractors/suppliers/merchants having **with valid GST registration certificate, PAN with last three years income tax return , Profession tax registration certificate with current challan, Trade registration certificate or license from local body (Original documents to be shown at the time of application and Xerox copy of the said papers attached along with application)** for the following work(s) as listed below.

The Tenderer are requested to submit their Tender Paper for the following Works/materials in connection with the following schemes to the undersigned in the office chamber on 04/10/21 from 11.00 A.M to 2.00 P.M. No Tender will be accepted by the authority after said date & time.

Sl No.	Name of the work	Tender Amount	Earnest money	Cost of paper	Period of completion	Eligibility for supply (Credential)
1	2	3	4	5	6	7

List Attached

<b>Date of Application</b>	<b>Up to 30/09/21(up to 2.00 P.M.)</b>
<b>Date of sale of Tender form</b>	<b>01/10/21 ( up to 4.00 P.M)</b>
<b>Date of dropping</b>	<b>04/10/21 up to 2.00 P.M.</b>
<b>Date of opening</b>	<b>04/10/21 at 2.30 P.M.</b>

**Prodhan**  
**DumurgramGram Panchayet**

**TERMS AND CONDITIONS**

1. Contract documents can be seen at the office of the Dumurgram Gram Panchayet between 11 p.m.to 4 p.m. on every working day.
2. Tender paper etc. should always be sealed cover with the name of the work written on the envelop will be received by the undersigned and will be opened on the same day as per list attached.
3. Tender paper can be obtained from the office of the undersigned during office hour on payment of a sum of Rs.....as per list attached.
4. The rate quoted by the contractor should be include W.B.Sales Tax, Local Tax, Royalty etc. all complete and Item-wise rates in figures and the total amount both in figures and in words should be recorded in the tender paper

5. Before Tendering /Quota ting the rates , intending suppliers/tenderers should thoroughly acquaint himself with proposed work by local inspection of the site and take into consideration the difficulties likely to involve.
6. No tender paper will be issued on the date fixed for opening tender.
7. Intending tenderer will have to produce valid income tax,,sales tax , p.tax clearing certificate and up to date valid documentary evidence in original in support of their requisite credential experience in their similar type of work, financial capacity for the work before issue of tender paper, failing which in any respect no tender paper will be issued. Decision of the authority in the respect will be final without assigning any reason.
8. **The intending tenderer will have to deposit in advance the requisite earnest money @ 2.0% of the tender amount in favour of Prodhan Dumurgram Gram Panchayet by way of Bank Draft, without which the tender paper will be treated as informal.**
9. Successful tenderer must execute an agreement on Non-Judicial Stamp paper worth Rs. 10.00 only after issuing the consent letter within 7 days and must maintain all the terms and conditions as laid down in the NIT and in the Tender form as well as satisfactorily. Cost of Stamp Paper will be born by him.
10. Canvassing in connection with the tender is strictly prohibited & tenderers submitted by contractors who report to canvassing will be liable to rejection.
11. **Quantity of any item may vary 15% for which no change of rate will be allowed.**
12. If any tenderer withdraws his tender before acceptance within the period of three months from the date of opening the tender without giving any satisfactory explanation for which withdrawal shall be disqualified to tender for a period of one year as per decision of the authority concerned.
13. Arbitration to any dispute on the work will not be entertained as per act 19 in part IV of the PW Rules-1987, Clause-25 of WB Form-(11), 2911(i)/2911 may be treated as deleted.
14. Intending tenderers should note that no allowance shall be made for wastage of materials in transit & in restacking at a different place in cause of supply/carriage.
15. Terms , conditions & specification of items of works stipulated in PWD western circle-I, PWD (Roads), Govt. of WB, Schedule of works , general rules & directions for the guidance of the contractor as per WB From no-2908/2911(11), work of supply order will be the part of the contract.
16. Supplier/Contractor will be fully responsible for guarding of materials/work till those are fully consumed/measured/checked by the concerned authority and satisfactory completion report received by this Office.
17. In the case of carriage of Deptt. materials i.e. cement , reinforcement etc. materials issued time to time not consumption for the work will be recovered @ double rate of present/ the then market price/issue rate from his bill. No extra charges for guarding of materials will be considered (except special circumstances).The deptt. Materials will also under responsibility / guarding with the other materials supplied by him.
18. **Payment will be made subject to the availability of fund. No extra claims for delay of payment will be considered.**
19. The acceptance of the tender will rest the accepting authority who does not bind himself/herself to accept the lowest or any tender and reserved himself/herself the right to reject in part or in full or all tender received or split up the work in different groups without assigning any reason thereof.
20. **Only 01 (One) nos tender papers will be issued to each contractor.**
21. Complete specification and schedule or quantity of items of works and this NIT will be a part of the contract.
22. Tender must mention clearly the Sl. No., NIT No. and name of the work as shown in the above on the top of the separate sealed envelope along with his/her name and address clearly. The sealed tender must accompany necessary earnest money in favour of Pradhan, Dumurgram Gram Panchayat in the form of Bank Draft of any Nationalize Bank. Earnest money of first successful tenderer, second and third successful tenderer will be retain by Gram Panchayat upto the period which the Gram Panchayat decide. The tender form will be duly filled in and signed by applicant by his/her own hand writing. In case of successful tenderer 10% (ten percent) security money will be deducted from each successive bill and in that case earnest money (2%) already deposited will be taken into account.
23. The Agency must obey the Environmental & Social Framework guideline.
24. **Work Order will be issued subject to availability of fund.**
25. The undersigned also reserves the right to confiscate the earnest money and security money, if the work is not completed within the stipulated "Completion Period" and also reserves the right to cancel the work order forth right.
26. **If the Tendered amount is less/above than 5% of the Estimated amount, an analysis of the Tendered amount would have to be provided before issue of Work Order.**

**Prodhan  
Dumurgram Gram Panchayet**

Memo No. 243(9)/1/DMG/21

Date-21.09.2021

Copy forwarded for favor of information & wide publicity, circulation through his/her office notice board:-

1. B.D.O, Murarai-I Dev. Block , Murarai, Birbhum.
2. Librian, Kanakpur Rural library
3. ISGP Cell Rampurhat.
- 4-8. All Members of Artha-O-Parikalpana Upa Samity.
9. Office Notice Board.

Sl no.4-8 are requested to be present on the schedule date & time for taking necessary action, comments, co-operation & preparation of comparative statement.

**Prodhan**  
**Dumurgram Gram Panchayet**

Price Rs. .... (Rs.  
.....)only

Peceived Vide M/R. No. Dt.  
Issued to

TENDER FORM NO Signature of the authority .....

## TENDER FORM

FOR NOTICE INVITING TENDER NO.

A. Name of the Gram Panchayat : - **Dumurgram Gram Panchayat**

B. Name of the Scheme/Work/Project : -

C. Tender / Quotations Amount : -

D. Earnest Money deposited Rs. .... (Rs.  
.....only)

(By way of NSC/ Bank Draft No. ....)

To,

The Proadhan  
Dumurgram Gram Panchayat  
Bahadurpur Birbhum

Sir,

In response to your NIT/Quotation No. .... Dt.  
..... the undersigned likes to submits tender Form quoting the rate of the

..... (Name of  
the materials) as her under : -

I. ....% (in  
words.....)below.

II. ....% (in  
words.....)above.

III. ....% (in  
words.....)at per schedule  
rate.

### DECLARATION OF THE TENDER / QUOTATION HOLDER

I have care fully gone through the notice inviting and on other tender documents including general rules and special conditions. I agree also to execute all items of the priced schedule as per general conditions. My tender / quotation offered taking due consideration of all factors and if the same be accepted. I promise to abide by the stipulation of the contract documents and carry out and carry out and complete the supply work to the satisfactory of the department / authority.

Complete Postal Address of the Tenderer

Signature of the tenderer with date & seal

Name : .....

Village : .....

Post Office :

.....

District : .....

Pin code No. :

.....