

# NOTICE INVITING TENDER FOR WORKS CONTRACTOR

## OFFICE OF THE KUSUMBA GRAM PANCHAYAT

Ref. NIT NO:- 09/KSB/2020-2021

DATE:-18/01/2021

Circulated Memo No: 31 /KSB/2020-2021

DATE:- 18/01/2021

### NOTICE INVITING TENDER

Sealed Tender is invited from the experienced and resourceful bidder for execution of the work(s) mentioned below in the Annexure-A

#### Annexure –A

Sl No	Name of the work	Site Details(sansad, mouja, jl no, plot no)	Source of Fund	Estimated Amount (In Rs.)	Earnest Money (In Es.)	Cost of Tender Paper (In Rs.)	Required Credential	Credential Amount	Work Completion Date
1	Construction of Cultural Stage at village Kusumba Daksinpar beside Bebad club under Kusumba GP under Rampurhat-I PS	Mouza – Kusumba jl no 82	BEUP	180000.00	3600	250	108000	108000	45 days
2	Construction of Community Hall for backward classat village Akhira JL no-102 Dag no-209 Mouza-Akhira	JL no-102, Mouza-Akhira plot no-209	BEUP	100000.00	2000	250	60000	60000	45 days

Tender Paper will have to be sent by the Registered Post or Courier or may dropped in the Tender Drop Box kept at the office of the undersigned by Hand(in sealed cover) and it should reach the office of the undersigned on any working day within 10.30am not later than 2.00pm. Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tender will be opened on the same day i.e on 10/02/2021 at 3 pm in presence of the bidders, who may wish to remain present. Tender Form along with relevant documents has to be purchased from the Gram Panchayat Office.

Information to bidders:

Cost of Tender Document(Tick in the appropriate box)	Rs.250.00	Rs.2500.00				
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Date of Application	On any working day from 03/02/2021 to 05/02/2021 upto 3.00 pm
Date of Tender Form Purchase	On any working day from 05/02/2021 to 08/02/2021 upto 3.00 pm
Last date of dropping of Sealed Tender Form	On or before 10/02/2021 upto 2.00 pm
Date of opening of Tender	10/02/2021 at 3 pm

N.B:-If the office remain closed in any unavoidable circumstances on above-mentioned any days,then the next working day will come into force & the schedule time will remain unchanged. Original certificate or documents as specified in Annexure-B(No.2&3)must be produced on demand at any stage of tender procedure.

#### **Annexure-B**

1. Cost of Tender Form(non refundable)has to be paid in cash only.
2. Bidder must submit attested photocopies of valid VAT registration certificate(if any),last three years income tax return, Professional Tax Registration Certificate with current challan and Trade Registration Certificate/License from the local bodies as the case may be.
3. Bidders must submit Credential in similar nature of work during last three years.
4. In case of bid /tender emanating from cartelization of bidders, entire tender process will be cancelled.
5. Bidders must quote rates in absolute numerical values(both in figures and words)and percentage against the estimated cost.
6. Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
7. Multiple bids(more than one bid by same bidder)and variable rates(different rates of same item by same bidder)shall be rejected outright.
8. No special preference in respect of earnest money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation /Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favorable /special consideration will be accorded to any bidders.
9. Bidder must submit sealed envelop clearly mentioning serial number and name work on the envelop.
10. Earnest money should be deposited in Cash /Cheque /Bank Draft or Government Bond/Security duly pledged in favour of the Proddhan, Kusumba Gram Panchayat and will be refunded/forfeited as the case may be .In case of cash/cheque/Bank Draft, the bidder must collect money receipt from Gram Panchayat Office and quote the number in tender form. In case of Government Bond /Securities respective pledged documents need to be submitted along with sealed tender.
11. Successful bidder (s)will be required to lodge security deposit (10%of the total value of the work quoted by him)as performance security in the form of cash/cheque/bank draft/government bond/Securities duly pledged in favour of the proddhan. Kusumba Gram Panchayat of the amount or the amount may be deducted from every running payment(not exceeding three including final bill )paid and will be released 6 months in case of building, culvert and concrete roads and 3 months in all other cases.
12. STDS,ITDS and Labour Cess will be deducted as per existing rates fixed by the respective departments of the Government.
13. Pre –bid conference/ meeting with the respective bidders will be held on 04/02/2021 At 2.00 PM (not later than 4 days before the last date of submission of tender).Environmental and social safe guard issues pertaining to the tendered work will also be discussed and explained in the meeting.
14. Side visit may be done by the bidders at their own cost .
15. Erroneous or incomplete tender form will be summarily rejected without assigning any reason whatsoever.
16. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either below or above 5% than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the bidders have formed a cartel and rates have been manipulated , unbalanced or irresponsible .
17. Successful bidder will have to execute a formal contract on a non judicial stamp paper within 7 days from the receipt of “Letter of Acceptance” with the gram panchayat wherein the description , specification ,quantity, date of completion of work ,other mandatory conditions and ESMF (environmental social management framework) issues shall be detailed .Failure to execute the contract will lead to automatic cancellation of the bid.
18. Undersigned is not bound to accept the lowest tender reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
19. Quoted rate shall be inclusive of all charges including royalty, vat, tools charges, transportation etc.
20. Any bid received from the bidder without authentication or correction made in rate quoted in word or figure shall lead to cancellation of the bid.

21. Bidders will get necessary drawing with the Tender Form. All documents i.e. drawing Tender Form signed by the Bidders must be submitted in sealed Tender address to Prodhan, Kusumba Gram Panchayat, Vill+P.O-Chakaipur, PS - Rampurhat. Dist.-Birbhum.

Ref.Memo No:- 31 /KSB

Date:-18/01/2021

Signature of Prodhan with Date  
Kusumba Gram Panchayat.

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

1. BDO Office/Post office, Chakaipur/SBI Bank Akhira/Notice Board./ Tothya mitra kendra

Signature of Prodhan with Date  
Kusumba Gram Panchayat.