



# Office of the Satpalsa Gram Panchayat

Vill: Satpalsa, P.O.-Satpalsa, P.S.- Mayureswar, Dist.- Birbhum

E-mail ID: [gpsatpalsa@gmail.com](mailto:gpsatpalsa@gmail.com)

D / No 8969/DP & RDO dtd. 06/10/23  
Mail / letter received on....  
and forwarded / sent to... S.L.O  
on.....at..... Anyrag  
for taking necessary action

Signature

NleT No: 01/2023-24

Dated: 05/10/2023

## NOTICE INVITING e-TENDER

For and on behalf of the Satpalsa Gram Panchayat, Prodhan, Satpalsa Gram Panchayat invites tenders through E-tendering for the following Works by two folder system. The applicant in the same nature and type as prime contractor should have successfully completed at least one contract of similar nature of work at least 60% (Sixty Percent) of the work in a single contract within last 3 (three) financial years from the date of issue of this NIT in any Government / Semi Government/ Undertaking/Autonomous Bodies / Statuary Bodies and Local Bodies who satisfy the terms and conditions set out in pre-qualification document and having registration in e-procurement portal

The Tenders shall be available for viewing in our website <https://wbtenders.gov.in>

| SL No. | Name of Scheme   | Source of Fund    | Measurement | Site of work                                      | Estimated Cost (Rs.) | Earnest money (Rs.) | Period of completion | Cost of Bid Documents (Rs.) | Credentia to be submitted |
|--------|--|-------------------|-------------|---|----------------------|---------------------|----------------------|-----------------------------|---------------------------|
| 1      | Construction of Segregation Shed at the Campus of SWM Project Unit Area at Amchua Balipara | SBM(G)<br>(23-24) | 1 Unit      | Mouza<br>Amchua, J.L.<br>No: 115 . Plot<br>No: 41 | 235500.00            | 4700 00             | 30 Days              | 500.00                      | 141300.00                 |

Intending bidders may download tender documents from e-procurement portal of Government of West Bengal portal (<https://wbtenders.gov.in>) and also available at [http://birbhumdprdo.in/tender\\_all](http://birbhumdprdo.in/tender_all). The pre-qualification and bid documents duly filled and digitally signed in all respect may be submitted on-line through mentioned e-Portal. Gram Panchayat does not take any responsibility for the delay caused due to non-availability of internet connection or traffic jam etc. for on-line bidding. Cost of Pre-qualification and bid document is as stated in the above table for online bids.

### Critical Dates:

| S/L | Particulars   | DD                                       | MM | YYYY | Hours    |
|-----|---|--|----|------|----------|
| 1.  | Publishing Date                                     | 06                                       | 10 | 2023 | 09:00 AM |
| 2.  | Document download / Sale Start Date                 | 06                                       | 10 | 2023 | 11:00 AM |
| 3.  | Document download / Sale End Date                   | 13                                       | 10 | 2023 | 11:00 AM |
| 4.  | Bid Submission Start Date                           | 06                                       | 10 | 2023 | 12:00 PM |
| 5.  | Bid Submission End Date                             | 13                                       | 10 | 2023 | 06:00 PM |
| 6.  | Last Date of Submitting Tender Cost & Earnest Money | 13                                       | 10 | 2023 | 04:00 PM |
| 7.  | Bid Opening Date (Technical)                        | 16                                       | 10 | 2023 | 12:00 PM |
| 8.  | Bid Opening Date (Financial)                        | After completion of technical evaluation |    |      |          |
| 9.  | Place of Opening Bid                                | Satpalsa Gram Panchayat Office           |    |      |          |

### Terms & Conditions: -

- GST included in the Estimated Cost that does not mean that the Contractor is eligible for receive GST. If contractor is unable to submit proper GST Tax invoice and other related necessary documents, the included GST will not be paid to Contractor.**
- No separate intimation will be given unless the above dates are changed. In case of change of dates, due intimation will be given on line. No individual intimation will be given.
- The undersigned reserves to right to accept or reject any or all application received without assigning any reason to any applicant.
- The attending tenderers or their Authorized representative may remain present at the time of opening tender.
- If the last date of sub-mission & date of opening of tender as holyday, the tender will be received & opened on the next working day at the same time and venue.

### Bank Details:-

|                        |                   |
|------------------------|-------------------|
| Bank: PBGB             | Branch: SATPALSA  |
| A/C No.- 1186010002341 | IFSC: UCBA0RRBPBG |





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Cost of Bid Documents & Earnest money should be deposited separately in the account.

The Bidder must deposits Cost of Bid Documents & Earnest Money to the designated bank account with in the stipulated time as stated above otherwise bid will not be accepted.

6. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favorable/special considerations will be accorded to any bidders. Any bid not accompanied by an acceptable bid security shall be rejected outright as non-responsive.
7. The earnest money of unsuccessful bidders will be returned as promptly as possible, after issuance of Work Order to the successful bidder.
8. The Earnest money of the successful tenderer shall be treated as part of security deposit and balance amount of security deposit to reach it to 10% of the total value of the work as quoted by him will be deducted from every running payment (not exceeding two including the final bill) made to the contractor on account of work done. The whole amount of security deposit will be retained for a period of six 6 months in case of civil structural works and 3 months in all other cases from the date of completion of the work.
9. The Bidder should quote rates in **absolute numerical values** (both in figure & words) and **percentage against the estimated cost**. The quoted amount must be written or typed neatly. Corrections if any should be properly authenticated. Scheme wise separate comparative analysis will be made.
10. All quoted amount should be inclusive of all charges including the carriage charge up to the site of work, loading & unloading charges, royalty, toll, all duties, taxes and other levies. No additional claim will be entertained for any increase in railways freight, market price, carriage charges etc.
- 1.1. The tender should be submitted in two cover as describe bellow. The financial bid shall be opened after scrutiny of all documents submitted by the bidders in 1<sup>st</sup> Cover and at least three qualified bid received.

| Cover                             | Contents   |
|-----------------------------------|--|
| 1 <sup>st</sup> : Technical Cover | The Bidder should submit <b>self-attested scan copies</b> of the following documents <ol style="list-style-type: none"><li>a. PAN with <b>last three years</b> Income Tax Return</li><li>b. Professional Tax Registration Certificate with <b>current challan</b></li><li>c. <b>Current Year</b> Trade Registration Certificate/License from local body</li><li>d. Valid Credential certificate of successful completion of <b>similar nature of work</b> completed within last 3 (three) financial years of values not less than 60 % (Sixty Percent) of the work.</li><li>e. Scanned copy of original receipt copy (i.e. RTGS/NEFT statement) of Bank for cost of bid document</li><li>f. Scanned copy of original receipt copy (i.e. RTGS/NEFT statement) of Bank for Earnest Money</li><li>g. Any Other relevant documents</li></ol> |
| 2 <sup>nd</sup> : Financial Cover | Financial Bid/BOQ  |

11. Original certificate must be produced by the tenderer during the time of scrutiny of the Bid Documents if authority desires. Partnership deed and other relevant papers (in case of farm / company) should be produced at the time of application if required.
12. The Bidder must sign with date at the bottom of every page of all documents submitted by the bidder. Before submitting the bid documents Incomplete Tender will be summarily rejected.
13. All works will have to be done according to specification and drawing approved by the authority and as per direction of Nirman Sahayak of this office.
14. The bidder is advised to visit and examine the Site of Works and its surroundings and obtain all information and data for preparing the bid and entering into a contract. No complain about the Site will be entertained afterwards. The costs of visiting the Site and collection of information and data shall be at the bidder's own expense.
15. Multiple bids (more than one bid by same bidder) and variable rates (two rates of same work by same bidder in a tender) shall be rejected outright. Bidder shall submit only one bid either by himself, or as a partner in a joint venture.
16. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either below or above 5% than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
17. No member or employee of a Gram Panchayat or any of their family members or close relatives shall directly or indirectly participate in bidding process or execution of work as Contractor or Sub-Contractor.
18. The Quoted rates shall remain valid for a period of 60 (Sixty) days from the date of NleT and the contractor will be liable



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20. No consumable materials will be supplied to the contractor for any work. Contractor will be responsible for procuring all materials required for proper execution of work at his own cost.
21. Before starting the work, the work site must be dressed and cleared by cutting all sorts of jungle, shrubs etc. for which no extra payment will be made.
22. The successful tenderer will have to start the work within 7 days from the date of receiving work order and have to complete the work within the time specified for completion. No extension of time will be allowed except in special situation. If any contractor fails to complete the work within the stipulated time the work order issued in his/her favor will be cancelled without assigning any reasons. **A penalty of 1% of the value of work will be imposed on per day delay**, which will be recovered from the security money in realization of such penalty and if there is any additional amount due on this account that shall be released from the contractor concerned through due process of law. In case of inordinate delay, the undersigned may also proceed to execute the unexecuted work by any other means including through other tenderer(s). The excess expenditure, if any, due to such a step will be recoverable the unpaid bill(s)/ earnest money of the tenderer. This is apart from any other penal measure, the undersigned may take including blacklisting of the contractor.
23. Successful bidder must execute an agreement on Non-Judicial Stamp paper worth of Rs. 10.00 within 7days from issuing of Letter of Acceptance from this end and cost of stamp paper will born by him. **Failure to execute the contract will lead to automatic cancellation of the bid.**
24. Measurement of work will be done as per P.W.D or I.S. or P&RD Specifications.
25. The all materials which is supplied by Contractor for specified work must be followed by IS Specifications.
26. Work of the materials of inferior to the schedule quality will not be allowed. If so the supplied materials shall be replaced within 24 hrs at his own risk and cost.
27. GST, ITDS and the Building and Other Construction Workers' Welfare Cess at the prescribed rate will be deducted at sources.
28. The contractors must obey the Environmental & Social Management Framework guideline i.e. no work can be done which is affecting environment or interest of the vulnerable group. On the other hand, contractor must cover those areas for restoring environment and benefit of the marginalized section of the locality. As for example no child labor shall be engaged, minimum stipulated facilities to the labors shall be arranged etc.
29. After receiving work order the contractors must keep in close contact with the Nirman Sahayak / Job Assistant of this office to enable him to check the quality & quantity of the supplied materials time to time.
30. Acceptance of lowest bidder is not obligatory and the undersigned reserves the right to accept or reject any or all the Tender without assigning any reason whatsoever.
31. The contractor must maintain all the terms and conditions as laid down in the NIT, other tender paper, agreement paper and other documents. If any contractor fails to maintain the terms and conditions his/her tender shall automatically stand rejected and his/her earnest money shall be forfeited and all the measureable steps will be taken against him as per Law.
32. This Tender procedure may be cancelled at any stage without assigning any reason thereof.

SD/-  
Pradhan  
Satpalsa Gram Panchayat  
Satpalsa, Birbhum



Memo No: 395(12)/SGP/2023

Dated: 05/10/2023

Copy forwarded for information & wide circulation to :-

1. The S.D.O. Rampurhat Sub-Division
2. The Sabhapati Mayureswar II Panchayat Samity
3. The Executive Officer Mayureswar II Panchayat Samity
4. Pradhan. (All Panchayat), Under Mayureswar II Panchayat Samity.
5. The Office in Charge, Tathya Mitra Kendra, Satpalsa
6. Notice Board Satpalsa Gram Panchayat

SD/-  
Pradhan  
Satpalsa Gram Panchayat  
Satpalsa, Birbhum