



## Bilati Gram Panchayat

(A Panchayat Raj Institution under P&RD Dept. Govt. of West Bengal)

Vill-Goltikuri, P.O-Metekona, Illambazar Development Block  
Dist. Birbhum, Pin-731214 (W.B.), Email-Id : [bilatigp@gmail.com](mailto:bilatigp@gmail.com)

NOTICE INVITING PRE-QUALIFICATION - CUM - TENDER ( TWO COVER SYSTEM )

N.LeT. No. : 07/B.G.P./2023-2024

Date : 07-12-23

### 1st Call

TENDER ID .....

Online percentage rate tenders for the following works are hereby invited by the undersigned from the resourceful, bonafide, experienced Contractors, Registered Societies formed by unemployed Engineers and Labour Co-operative and either enlisted of any Belati Gram Panchayat or bonafied outsiders. Govt. Contractors registered with P.W.D./ Irrigation and Water Ways Panchayat / Housing Deptt./ C.P.W.D. & enlisted contractors of other Engineering Deptt. of the Govt. Having experience in similar type of works by two covers system. The work(s) detailed in Annexure-A. They have to abide by the following conditions:

The applicant in the same name and style as prime contractor should have successfully completed at least one contract of similar nature of work at least 60% value of the proposed contract for each Sl. No. within the last 3 years. In supporting of the credential all bidders are requested to submit the copies of payment certificate issued by competent authority. A bidder is allowed to participate in the tender with single credential for all work.

If the quoted percentage rate of lowest bidder will be more than 20% of tender amount 3% of awarded cost should be deposited by bidder as additional security deposit through Demand Draft in favour of Prodhan Belati Gram Panchayat only before receiving work order.

All documents must be produced for registered Engineers Co-Operative Society & Registered labour Co-Operative Society including valid audit report for the last three (3) years certificates and other papers & submit the same with full address of their and authorized person to sign on tender documents along with Technical Bid papers. During scrutiny of Technical Bid / Tender documents if it is found that any information is incorrect the Technical Bid / Tender documents will be rejected without assigning any reason thereof. The Belati Gram Panchayat, will have sole discretion to decide the eligibility of the Contractors on the basis of his submitted documents and evaluation thereof and reserve the right to refuse any explanation to Contractor to refuse issuance of tender to any applicant without assigning any reason thereof and the decision of the Belati Gram Panchayat in this respect will be final. The details can be had from the web site: <http://wbtenders.gov.in>.

Cost of Earnest money should be deposited By the bidder in favour of Prodhan Bilati Gram Panchayat through Demand Draft Bidder eligible for exemption of EMD as per Govt.rule may avail the same and necessary document regarding the exemption of EMD must be uploaded at the time of bidding.

Cost of Tender processing fee should be deposited by the bidder in form of cash at Bilati Gram Panchayat office at any working date (except Holiday) with in 08/12/2023 to 18/12/2023 at office working hours and the Miscellaneous Receipt (FORM 5) produced by Gram panchayat against the same should be uploaded in the technical bid folder along with other documents at [wbtenders.gov.in](http://wbtenders.gov.in) in failing which the the bid will be rejected.

SL. NO.	NAME OF SCHEME	Estimated Amount	Amount put to Tenders (in Rs.)	EMD(in Rs.)	Time for completion of the work in days	Source of Fund	Tender processing fees (in Rs.)
1	Construction of Micro Irrigation Chanel from Nazir Land towards School at Shaldanga Sansad under Belati Gram Panchayat within Illambazar Dev. Block	₹ 194,000	₹ 194,000	₹ 3,880	15 DAYS	05/5th SFC PBG Tied/2023-24(Suppli.)	₹ 500
2	Construction of Micro Irrigation Chanel from Sultanpur B Karmarsal towards Amarnath Land at Sultanpur Sansad under Belati Gram Panchayat within Illambazar Dev. Block	₹ 250,000	₹ 250,000	₹ 5,000	15 DAYS	06/5th SFC PBG Tied/2023-24(Suppli.)	₹ 500
3	Construction of Fencing for SWM unit at Maheswarpur Sansad under Belati Gram Panchayat within Illambazar Dev. Block	₹ 250,000	₹ 250,000	₹ 5,000	15 DAYS	07/5th SFC PBG Tied/2023-24(Suppli.)	₹ 500
4	Construction of Fencing for SWM unit at Nachansaha Sansad under Belati Gram Panchayat within Illambazar Dev. Block	₹ 250,000	₹ 250,000	₹ 5,000	15 DAYS	08/5th SFC PBG Tied/2023-24(Suppli.)	₹ 500
5	Construction of Micro Irrigation Chanel from Goltikuri Culvert towards Khalek land at Goltikuri Sansad under Belati Gram Panchayat within Illambazar Dev. Block(AID-)	₹ 350,000	₹ 350,000	₹ 7,000	15 DAYS	09/5th SFC PBG Tied/2023-24(Suppli.)	₹ 1,000
6	Construction passenger waiting shed at Beloa Bridge more under Dhalla Sansad under Belati Gram Panchayat within Illambazar Dev. Block (AID-56333999(2022-23)	₹ 250,000	₹ 250,000	₹ 5,000	45 DAYS	09/15th CFC BG Unned/2022-23	₹ 500



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7	Construction of 1st Floor building with Meeting Hall & Child Feeding Center at Rajib Gandhi Seva Kendra Goltikuri Sansad under Belati Gram Panchayat within Ilambazar Dev. Block(AID-56334331(2022-23)	₹ 350,000	₹ 350,000	₹ 7,000	45 DAYS	15/15th CFC BG Untied/2022-23	₹ 1,000
8	Repairing and Maintanance of Tubewell Materials with labour charges for XI, XII, IX, X Sansad under Belati Gram Panchayat within Ilambazar Dev. Block(AID-56438668)	₹ 299,990	₹ 299,990	₹ 6,000	15 DAYS	28/15th CFC BG Tied/2022-23	₹ 1,000
9	Installation of Solar Sub Marshible Pump with water tank and tap near Rahamatullah house at Katna Sansad under Bilati Gram Panchayat within Ilambazar Dev. Block(AID-47561065)	₹ 294,298	₹ 294,298	₹ 5,886	15 DAYS	78/15th CFC BG Tied/2021-22	₹ 700

**# TAX WILL BE APPLICABLE AS PER GOVERNMENT RULES**

### CRITICAL DATES

SL No	DATE	Hours	Mins
1	Publishing Date	08-12-23	At 10
2	Documents Download/Sale Start Date*	08-12-23	At 11
3	Bid Submission Start Date*	08-12-23	At 11
4	Bid Submission Closing Date*	Date & time will be visible at site <a href="http://wbtdenders.gov.in">www.wbtdenders.gov.in</a> as per time slot available	
5	Bid Opening Date*		
6	Date of Submitting of original Demand draft in favour of Prodhan, Bilati GP & Payble at Ilambazar Tender processing fees & EMD (Earnest Money) with all relevant document.	08th Dec to 18th Dec 2023	(11.30AM to 2.30 PM)

Intending bidders may download tender documents from e-procurement portal of the website: <http://wbtdenders.gov.in> from above mentaion critical date & Time Schedule. The pre-qualification and bid documents duly filled in all respect should be submitted on-line through the aforesaid e-portal from above mention critical date & Time Schedule (as per Server clock). Bilati Gram Panchayat does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc

The pre-qualification documents alone will be opened on above mentaion critical date & Time Schedule or next available date earlier by the Belati Gram Panchayat. The intending bidders may remain present at the time of opening. If no Contractor/Agency is present during opening the tenders/quotations will be opened in their absence.

The financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders onabove mentaion critical date & Time Schedule or next available date. No separate intimation will be given for this, unless the above date is changed .In case of change of date, due intimation will be given in website. No individual intimation will be given. Name of the qualified bidders will be displayed in the office notice board.

#### A. The Eligibility criteria are given below:

**The applicant in the same name and style as prime contractor should have successfully completed at least one contract of similar nature of work at least 60% value of the proposed contract for any SL No. within the last 3 years.** In supporting of the credential all bidders are requested to submit the copies of payment certificate issued by competent authority. A bidder is allowed to participate in the tender with single credential for all work.

A Bidder who submits more than one bid for one particular work will cause the proposals with the Bidder's participation to be disqualified.

1) The Prodhan, Belati Gram Panchayat reserves the right to reject or cancel any or all prequalification documents and bid document or the entire tender process without assigning any reason whatsoever. The following documents are to be produced at the time of submission of tenders through e-tendering Process

- a) Certificate of payment received for works of similar type and of values as mentioned above individually for the above tenders
- b) G.S.T Registration Certificate with No
- c) Professional Tax clearance certificate (as per current G.O).
- d) i) Affidavit regarding the Bidder will be able to invest 30% (Thirty percent) Cash during implementation of the work.
- ii) Affidavit regarding correctness of certificates.
- iii) Affidavit regarding non - employment of any Belati Gram Panchayat official under him/her.
- iv) Affidavit regarding non - employment of retired (within 2 years) Panchayat /Govt. Officers/ Engineers under him/her

2) To qualify for award of the Contract, each bidder should have:

- (a) Trade License for current financial year.
- (b) G.S.T Registration Certificate.

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- (c) PAN Card.
- (d) IT return for the last consecutive three financial years(2021-22,2022-23,2023-24)
- (e) Clearance from Asstt. Register of Co-operative Societies, in case of Co-operative Societies.
- (f) Professional Tax clearance certificate (as per current G.O).

Miscellaneous Receipt produced by Gram panchayat against the successful deposit Tender processing fee

The contractor should own/hire/lease sufficient technical manpower, tools and plants to complete the work.

3) Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:

- (i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements, and/or record of submission of any false/ fake document(s).
- (ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.
- (iii) Participated in the previous bidding for the same work and had quoted unreasonably high or low bid prices and could not furnish rational justification for it to the Employer.

4) Bids from joint venture are not allowed.

### 5) SAMPLE FORMAT FOR AFFIDAVIT

I, Sri.....,S/o Sri ,aged... Years, Residing

at....., Proprietor/Partner/Director of ,

do hereby solemnly affirm and declare in connection with .....

.....as follows:-

- a. That I, the undersigned, do certify that all the information furnished & statements made in the bid documents are true and correct to the best of my knowledge and belief.
- b. That the undersigned also hereby certifies that neither any near relations of Proddhan/NS/EA/Member of the Panchayat nor any retired gazette officers are in our Employment.
- c. The undersigned would authorize and request any bank, person, firm or corporation to furnish pertinent information as deemed necessary and or as requested by the Panchayat to verify this statement.
- d. The undersigned understands and agrees that the bid shall remain open for Acceptance 180 days from the date of opening of financial bid.
- e. The undersigned agrees to invest 30% of the contract price of works by cash during the implementation of the works.
- f. If the contract is awarded to us, we will deploy at site all necessary T&P and equipments immediately on receipt of the work order. We would be duty bound to use those equipments at site to achieve the best result as per requirement of the contract. We would upkeep and maintain those equipments in running condition till completion of the Project. Any breakdown of any equipment will be replaced immediately. No part of equipment will be shifted to another site without the written permission of the E.I.C.
- g). We would be bound to carry out the necessary tests on soil, aggregates, cement, concrete, bitumen as per specifications to maintain the quality at site.
- h) We will be contract bound to bring to the notice of the EIC any non-compliance of test results along with the action taken report.
- i) Any departure whatsoever in any form will be considered as breach of contract. In such situation the Panchayat at his liberty may withhold our payment till we rectify the defects or fulfill our contractual obligation. In this connection, Departmental decision will be final and binding.
- j) The undersigned also certifies that neither we have abandoned any work awarded to us, nor any penal action was taken against us by any Panchayat. The undersigned also declares that we do not have any running litigation with any Panchayat.
- k) The undersigned would not sub-lease/sub-let the work in part or full in any firm. In case, such event occurs the penal action as decided by the competent authority will be binding.
- l) No claim accepted due to volume of work/amount of work or any item may be cancelled or changed as per site situation or land problem also.



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### B) Additional information to the Bidders:

#### 1) Drawings and Photographs of the Works:

Before submission of the tender/bid the contractor must visit the work site to judge the local condition from all corners and no plea/complain about the site will be entertained after wards. It will be presumed that the agency offered the tender after reviewing entire position of the work site. No extra claim will be entertained such as recarriage, road diversion, de-watering etc. during work period. The contractor shall do video photography of the site firstly before the start of the work and lastly after the completion of the work. Before starting the work, the work site must be dressed and cleared by cutting all sorts of jungle, shrubs etc. No separate payment will be made to the contractor for this. The Contractor shall not disclose details of Drawings furnished to him and works on which he is engaged without the prior approval of the Engineer in writing. No photographs/ Video photography shall be published or otherwise circulated without the approval of the Engineer in writing.

2) Notwithstanding the provisions made in the related BOQ any item of the work which can legitimately be considered as not stipulated in the Specific Schedule of probable items of work but has become necessarily as a reasonable contingent item during actual execution of the work will have to be done by the contractor if so directed by the engineer-in-Charge in writing obtaining prior approval of the tender accepting authority and the rates will be fixed in the manner as stated below.

a) The rate of Supplementary item shall be analyzed to the maximum extent possible from rates of allied item of works appearing in the "Specific Priced Schedule of Probable Items".

b) Value of the supplementary tender/substitute Supplementary tender shall not be more than 10% (ten percent) of the tender amount/contract value accepted provided that total work value together with the Supplementary tender/substitute Supplementary tender (along with excess work if any) shall not exceed the Sanctioned Value of the work or Estimated Amount put to the tender +5% whichever is less.

3) The successful bidder will have to start the work within seven days from the date of issue of work order after execution of formal agreement as per rule and will have to complete the work within the time allowed for completion, failing which penalty will be strictly enforced as per rule without prior communication to the Agency.

(a) Milestones to be achieved during the contract period

(i) 1/8th of the value of entire contract work up to 1/4th of the period allowed for completion of construction.

(ii) 3/8th of the value of entire contract work up to 1/2 of the period allowed for completion of construction.

(iii) 3/4th of the value of entire contract work up to 3/4th of the period allowed for completion of construction.

(iv) Full value of entire contract work up to full period allowed for completion of construction.

4) i) No Mobilization Advance and Advance against purchase of equipment will be paid for the work.

ii) No Secured Advance will be paid for the work under any circumstances. Under no circumstances Escalation in prices in materials, labour charges, cost of P.O.L. will be entertained.

iii) All duties, taxes, royalties, cess, [including 1% Cess under W.B. Building and other Construction. Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. 1% Cess under W.B. Building and other Construction. Workers (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills.

#### 5) Preparation of Bids/Tender Documents:

a) Language of the Bid / Tender documents will be in English.

b) Documents Comprising the Bid/ Tender documents.

i) The Bid submitted by the Bidder shall be in two separate parts: Part I This shall be named Technical Bid and shall comprise of. Bidding documents (Technical Bid), Tender processing fee and Earnest money.

[Tender with all other documents along with BOQs, brief description, rates, schedule of works, drawings etc. of work including Tender documents can also be downloaded from Govt. of West Bengal e-tendering Web site

:<http://wbtenders.gov.in> Authorized address and contact details of the bidder having the following information:-



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Address of communication:-

Telephone No(s) Office:-

Mobile No:- Facsimile (FAX) No:- Electronic Mail Identification (E-mail ID):-

Bidding Document.

Bid Validity - Undertaking that the bid shall remain valid for a period of 180 (one hundred eighty) days after the deadline for financial bid date for bid submission. A bid valid for a shorter period shall be rejected by the under signed as non responsible bidder.

AFFIDAVIT

Part II. It shall be named Financial Bid and shall comprise of:

i.) Bill of Quantity [The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees.]

7) The Authorized representative of bidder who will supervise the day-to-day activities during construction should also be specified in the tender form. A work Order Book with triplicate pages must be kept at the site office of the agency the work and day to day instruction, whenever required, will be recorded by the site engineers of the Panchayat in connection with the work.

i.) Bill of Quantity [The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees.]

8) Time is the essence of contract. The successful contractor must complete the work within the time specified for completion. No extension of time will be allowed except in special case. If any contractor fails to complete the work within the stipulated time, the work order issued in his favour will be cancelled without assigning any reason therefore. The undersigned may also proceed to get the balance work completed by any other means including through other contractors. The excess expenditure, if any due to such a step would be recoverable from the unpaid bills / security deposit of the bidder. This is apart from any other measure the undersigned may take include blacklisting of the contractors for future or forfeited the deposited earnest money

9) Earnest money noted against the name of work @ 2.00% of the value of work will have to be deposited in the form of DEMAND DRAFT in favour of Belati Gram Panchayat. The earnest money will be converted into security money after acceptance. Balance 8.00% security money will be deducted from the bill to constitute 10.00% security money. The security money will be released as per norms.

10) Bidder will also have to submit the Miscellaneous Receipt produced by Gram panchayat against the successful deposite Tender processing fee failing which the bid will be rejected right away.

11) The rate should be quoted in percentage both in figures as well as in words properly; otherwise the tender may be cancelled. The quoted rate up to 2(two) decimal will be allowed.

12) Incomplete tender will be rejected summarily. The successful bidders will have to execute a formal agreement on a Non judicial stamp worth Rs. 20 /- (twenty) or Rs. 10 /- (ten) before 10 working days from the date of issue of work order.

13) No consumable materials will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of work at his own cost.

14) No above rate put to tender of the schedule of works will entertained.

15) The successful bidder will have to abide by provisions of West Bengal contract labour (Regulation and abolition) Rules, 1972 as will be force from time to time. If no labour license is obtained and produced by the contractor payment will liable to be with held.

16) Claim for idle labour from contractor will not be entertained under any circumstances. No Claim will be entertained for any increase in Railways, ferighat and market price.

17) The deposited earnest money in the form of Demand Draft as earnest money deposited of the unsuccessful bidders will be released in due time.

18) If any successful bidder does not receive the work order within 7(Seven) days without any cause OR In case of unwillingness of the successful bidder (s) to accept the work order at his / their tendered rate the authority has right to take penal action against him & his work-order will be cancelled and the aforesaid amount will be forfeited in favour of Belati Gram Panchayat's Own fund.,

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- 19) For "Specification of work" the general specification as laid down in the P.W.D. central circle schedule of rates for work are to be strictly observed and binding on the bidder.
- 20) The materials brought at site for execution of work by the Agency/Contractor should be approved by the undersigned or by N.S. Concerned before use.
- 21) Rejected materials if any should be removed from the site forthwith at the own cost of bidder.
- 22) The contractor will have to clear the site after completion of work as per direction.
- 23) The amount of the work may increase or reduce as per necessity and availability of fund for which contractor will have no extra claim.
- 24) Measurement of materials will be as per specification of schedule and payment will be on net volume, rate should be quoted for net volume per unit of the materials.
- 25) Work Order / Supply Order / A.O.C will be issued after allotment of Location for each work.
- 26) General / special terms and condition if any will be applicable simultaneously.
- 27) Payment of Bill will be made after available of fund.
- 28) Any bidder participating in this tender is deemed to have accepted all the conditions mentioned above.

Prodhan  
Bilati Gram Panchayat  
Goltikuri, Illambazar, Birbhum  
Date:- 07-12-23

Memo No. : 433(8)/BGP/2023

### Copy forwarded for information and wide publicity to:-

- 1) The Sub Divisional Officer, SDO, Bolpur, Birbhum
- 2) The Executive officer Illambazar Panchyat Samity, Illambazar, Birbhum
- 3) The Sabhapati Illambazar Panchyat Samity, Illambazar, Birbhum
- 4) The Police Station Illambazar, Birbhum
- 5) The Manager PBGB, Illambazar
- 6) The Manager SBI, Sukhbazar
- 7) The Post Master, Metekona Post Office, Metekona Birbhum
- 8) Office Notice Board

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