



# OFFICE OF THE PAIKPARA GRAM PANCHAYAT



(Under Nalhati-I Dev. Block)

AT-DIHA \* PO-DIHA \* DIST.-BIRBHUM

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Mobile:- 6297233874 (Prodhan)

Memo No.- 65/PGP/E-Tender/15th CFCG/2023

Date- 10/03/2023

NOTICE INVITING E-TENDER  
REFERANCE TENDER NO. WB/BHM/NHT1/PGP/Enit-10/2022-2023  
Of  
Prodhan, PAIKPARA Gram Panchayat, At & PO- DIHA, Dist- Birbhum  
TENDER ID: 2023\_ZPHD\_490135



The separate tenders for each supply work are invited by the undersigned for the work mentioned in the table below through electronic tendering (e-tendering). The intending tenders may visit website for the tender notice, other details & submission of bid will be through the website [www.wbtenders.gov.in](http://www.wbtenders.gov.in) only.

Name of the work	Activity ID	Site details Sansad/ JL	Source of Fund	Estimated Amount (In Rs.)	Earnest Money (In Rs.)	Cost of Tender Document	Required Credential	Work completion period
CONST OF MUKHAGNI BEDI AT KULGACHI VILLAGE, SANSAD- XIV	49721349	KULGACHI SANSAD- XIV, JL -62	15th FC Untied	224429.06	4500	500	60%	21 DAYS
CONST OF MUKHAGNI BEDI AT BHATPARA VILLAGE, SANSAD- XIV	47001364	BHATPARA SANSAD- XIV, JL -61	15th FC Untied	146461.00	3000	500	60%	21 DAYS
CONST OF MUKHAGNI BEDI AT PAIKPARA VILLAGE, SANSAD- IV	49719792	PAIKPARA -IV, JL -57	15th FC Untied	294578.95	5900	500	60%	21 DAYS
CONST OF PCC ROAD FROM H/O MAMON REJA TOWARDS SARKAR PARA AT PAIKPARA SANSAD-VII	56547838	PAIKPARA -VII, JL -57	15th FC Untied	279946.76	5600.00	500	60%	7 DAYS
CONST OF PCC ROAD FROM CHAR MATHA KABARSTHAN TOWARDS H/O SAMSER AT KOIGARIA, SANSAD-XII	56567177	SUJALPUR SANSAD- XIII, JL -63	15th FC Untied	277999.40	5560	500	60%	7 DAYS

1. For e-tendering, intending tenderer may download the tender documents from the above said website directly with the help of digital signature certificate. Necessary Earnest Money (where required) shall be deposited by the intending tenderers by way of Demand Draft in favour of the - **Prodhan, PAIKPARA Gram Panchayat, DIHA, Birbhum, Payable at DIHA** and the same should be documented for e-tendering & virus free scanned copies be uploaded.

2. The 2.00% Earnest Money of the tender amount should be deposited by way of Demand Draft, in favour of Prodhan ,PAIKPARA Gram Panchayat, DIHA, Birbhum, Payable at DIHA.

3. Properly indexed & self-attested documents & duly digitally signed of both the Technical Bid and Financial Bid should be concurrently submitted in the website mentioned above as per time schedule given below.

4. Cost of tender Fees should be submitted in the office of the undersigned by NEFT in the **PBGB S/b/a/c-1198010000299 IFSC- UCBA0RRBPG** in favour of the **Prodhan, PAIKPARA Gram Panchayat PAIKPARA- Birbhum** on or before **16/03/2023** of Tender submission in original, scan copy of which (NEFT Challan or Collected DCR from PAIKPARA GP) must be submitted along with tender submission in website.

  
- Prodhan  
Paikpara Gram Panchayat

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### 5. Eligibility Criteria for participation in the Tender:

i) Credential (Agencies having 60% credential in a single of similar nature of work on during the last three years prior to the date of issue of this notice), copy of completion certificate for executed work obtained with the technical bid. In case of running work, work order/supply order & up to date payment certificate of the Engineer-In - Charge must be produced as above. Partnership deed and other relevant papers (in case of Registered Firm/Company) should be produced at the time of submission. Original Documents will be verified after Technical Bid opening.

ii) Technical Bid Documents should be accompanied with copies of Tenderer's PAN Card, valid Trade License, GST Registration Certificate and Current Challen I.T (With Acknowledgment, A.Y, Last Three(3) Financial Year), P.Tax Certificate of Enrollment and Acknowledgement of Current Tax Return .

iii) Copy of current year enlistment from the A.R.C.S. and copy of Resolution of last year will have to be submitted in case of labour/Engg. Co. - Operative societies. The tender forms are to be received by the Chairman or Secretary or any member of the Society having proper power of attorney. No tender form will be handed over to any outside. Credential of similar type of works will have to be produced in case of Engg. Co-Operative and Labour Co-Operative.

\*Registered Unemployed Engineers' Co-operative Societies/Unemployed Labour Co.-Operative Societies are required to furnish valid Bye Law, Current Audit Report, and Certificate of Registration and Valid Clearance Certificate from A.R.C.S. for the year 2021-2022 .

iv) The partnership firm is requested to furnish the copy of Registered Partnership Deed.

6. Payment of bill on its production will be made after successful execution of the work subject to availability of fund and no claim, whatsoever, will be entertained for any delay in payment. No escalation charge will be entertained against any e-NIT/ any accepted Tender. Deduction of Income Tax, GST (if required), Construction Workers' Welfare Cess, etc. will be made at source in accordance with the existing rules/ orders.

7. Neither any Mobilization Advance nor any Secured Advance will be allowed.

8. The Contractor shall have to arrange nearest to the work site, required land for installation of plant & machineries (specified for each awarded work), storing of materials, provision of labour shed & laboratory etc. at his own cost and responsibility.

9. Bids shall remain valid for a period of 365 (Three Hundred and Sixty Five) days from the date of opening of Financial Bid. If the bidders withdraw the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith assigning any reason thereof. No interest on the deposited Earnest Money shall be allowed if the said bid is cancelled.

### 10. Date and Time Schedule:

Sl. No.	Particulars	Date	Time
1	Tender Publishing Date (Documents Uploading in Portal)	10/03/2023	11.00
2	Starting Date of Downloading of Documents (Online)	10/03/2023	11.00
3	Starting Date of Submission of Technical Bid and Financial Bid (Online)	10/03/2023	11.00
4	Date of closing of Submission Technical Bid and Financial Bid (Online)	16/03/2023	11.00
5	Opening Date & Time for Technical Bid (Online)	18/03/2023	11.00
6	Date of Submission of Original Copies for the EMD, Cost of Tender Form/Tender Fees and Tender Documents (Offline)	20/03/2023	During Office Hours
7	Date of uploading list for Technically Qualified Bidders (Online)	To be notified Later	
8	Date of uploading Final list for Technically Qualified Bidders (Online) after disposal of Appeals, if any.	To be notified Later	
9	Date, Time and Place for opening Financial Proposals (Online)	To be notified Later	
10	Date of uploading of list of Bidders along with the offered rates through online.	To be notified Later	

11. Financial Bids of those tenderers who qualify in Technical Bid will only be opened. Dates, if changed, due to un-avoidable circumstances, will be published in the said website and the office notice board only without any individual intimation.

12. A tenderer may visit the site of works and its surroundings on his own cost in order to prepare bid for its submission.





13. No cost of bidding shall be reimbursable by the of **Prodhan, PAIKPARA Gram Panchayat, DIHA, Birbhum**. Authority may accept or reject any tender without assigning any reason, whatsoever, and is not liable for any cost that might have incurred by a Bidder.

14. Refund of EMD: The Earnest Money of all the unsuccessful Tenderers will be refunded through on receipt of application from the Tenderer from the **Prodhan, PAIKPARA Gram Panchayat, DIHA, Birbhum**.

15. The Earnest Money deposited by a successful Tenderer will be converted into Security deposit and the balance amount for security deposit @8.00% of the bill value will be deducted from the bill at the time of payment to retain 10% of bill value of the total work done (final bill value) from the Security Money for performance of work. No interest on Security Deposit will be paid by the Tender accepting Authority.

16. The willing tenderers may remain present at the time of Opening of Tenders.

17. The **Prodhan, PAIKPARA Gram Panchayat** reserves the right to cancel the e-NIT due to un-avoidable circumstances and no claim in this respect will be entertained.

18. A tenderer's bid will be out rightly rejected with a forfeiture of his earnest money if it comes to the notice of the Tender Inviting Authority scrutiny that the credential or any other papers of a tenderer are manufactured/ fabricated, etc.

19. The Tender Inviting Authority may verify the original credential & other original documents of the lowest tender, if found necessary, before issuance of the Work Order and the work order will not be issued in favour of the tenderer if it found on verification that such documents submitted by him is either manufactured or fabricated, etc.

20. A clause stated in the later notification will supersede the corresponding one mentioned in former notification in the following sequence:-

- a). Tender Form as prescribed.
- b). NIT.
- c). Special Terms & Conditions.
- d). Technical Bid.
- e). Financial Bid.

21. Evaluation of Technical & Financial Bid will be held at the Office of the PAIKPARA Gram Panchayat, PAIKPARA, Birbhum as mentioned in Para 09. of this NIT.

22. **If any bidder willing to withdraw his/her participation after opening of Technical Bid he/she will not be allowed to withdraw his/her bid. In such cases his/her Earnest Money will be forfeited and he/she will be debarred from participating any works under Paikpara Gram Panchayat for at least 1(one) year.**

#### **INSTRUCTIONS TO BIDDERS**

1. **General Guidance for e-Tendering:** Instructions/ Guidelines for electronic submission of the tenders have been annexed for guidance/ assistance of the tenderers to participate in e-tendering.

2. **Registration of Tenderer:** Any Tenderer willing to participate in e-Tendering will have to get himself enrolled & registered with the government e-procurement system by logging on to <http://wbtenders.nic.in> The tenderer is to click on the link for e-tendering site as given on the web portal.

3. **Digital Signature Certificate (DSC):** For submission of tenders, each tenderer is required to obtain a Digital Signature Certificate (DSC) from the approved service provider or the National Informatics Centre (NIC) on payment of requisite amount, the details of which are available at the website.

4. A tenderer can search & download NIT & tender documents electronically, the only mode of collection of tender documents, from computers once he logs on to the website using Digital Signature Certificate.

5. **Submission of Tenders:** General Process of Submission:

Both the Technical Bid and Financial Bid in separate folders will have to be submitted online in the website at a time for each work before the notified date & time using the Digital Signature Certificates (DSC) and virus scanned and duly digitally signed copies of documents should also be uploaded in the website (These documents will get encrypted i.e. transformed into non-readable formats).

#### **COVER "A"**

##### **Technical Bid**

(Technical Bid **should** contain scanned copies of the following in one cover)

- i). Scanned copy of Trade License.
- ii). Scanned copy of Demand Drafts towards earnest money (E.M.D.) and as prescribed in the N.I.T. against each of the works in favour of the **Prodhan, PAIKPARA Gram Panchayat**.





- iii). Scanned copy of proper Credential Certificate in form of Completion Certificate/ Payment Certificate of at least one work of similar nature having a magnitude of 60% (Sixty) percent of the amount put to tender under the State Government or its undertaking or the Central Government or its undertaking or any Statutory Body during the last 03 (Three) years from the date of issue of this Notice.
- iv). Scanned copies of PAN Card, valid Trade License, GST Registration Certificate I.T (With Acknowledgment, **Last Three (3) Years**).
- v). Scanned copy of Registration Certificate under the Companies Act. (If applicable).
- vi). Scanned copy of Registered Deed of Partnership Firm/ Article of Association & Memorandum (if applicable).
- vii). Scanned copy of Power of Attorney (for Partnership Firm/ Private Limited Company), (if applicable)
- viii). Scanned copy of up to date "No Objection Certificate" issued by the Assistant Registrar of Co-Operative Societies (ARCS), (if applicable).
- ix). **An Engineering Co-Operative Society**, if not categorically mentioned in NIT, will have to submit credential as mentioned above and is **exempted from deposit of Earnest Money only**.

**X) Self Declaration in supplied and prescribed format available with this e-Tender.**

**N.B.: Original copies of all documents have to be produced on demand for checking otherwise tender will be rejected.**

**COVER "B"**

**Financial Bid**

The Financial Proposal should contain the following documents in one cover (folder). i.e. The Contractor is to quote the rate (percentage Above/ Below/ At Par) online through computer in the space marked for quoting rate in Bill of Quantities (BOQ), only downloaded copies of the above documents are to be uploaded duly virus scanned & Digitally Signed by the Contractor.

**8. Rejection of Bid:**

The Employer (Tender Accepting Authority) reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids at any time prior to the award of contract without thereby incurring any liability to the affected Bidder or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (Tender Accepting Authority) action.

**9. Tender Selection Committee:**

- i). The Committee will act for recommendation of technically and subsequently financially qualified bidders.
- ii). Intending Tenderers may remain present during the Scrutiny of Technical & Financial Bids. Technical Bids will be opened first and the defective tender will be summarily been rejected.

MEMO: 65/PGP/1-(8)/E-Tender /15th CFCG /2022-2023

DATE: 10/03/2023

**Copy forwarded for favour of information with request to kindly display in the Notice Board for wide publication to:-**

- 1) The S.D.O Rampurhat Sub- Division, Birbhum..
- 2)The Block Development Officer of Nalhati – I Dev.Block.
- 3)The Savapati, Nalhati-I Panchayat Samity.
- 4) The Post Master, DIHA Post Office
- 5) The Prodhan Banior/ Paikpara/ Kurumgram/ Kalitha/ Kaitha-I/ Kaitha-II/Bautia/Haridaspur Gram Panchyat.
- 6) The Office Notice Board.
- 7) Office Copy.
- 8) PNB DIHA



*Prodhan*  
Paikpara Gram Panchayat