

Annexure -1  
NOTICE INVITING TENDER  
Section -6.5

Office of the Sarpalehana-Albandha Gram Panchayat

Memo No :- 74/SAGP/2022

Date :- 06/07/2022

NOTICE INVITING TENDER

Sealed Tender is invite from the experience and resourceful bidders for execution of work(s ) mentioned below in Annexure –A

Annexure –A

NIT No	Name of the Work	Site Details	Source of Fund	Tender Amount (in Rs )	Earnest Money (in Rs )	Cost of Tender Paper	Work completion period	Required Credential
NIT 5	Up gradation and renovation of New Office Building (AAP No: 25/CFCG/2021-22)	IX - Sarpalehana	15th FC Untied 21-22 2nd inst	300000	6000	500	60 Days	Bonafied and experienced contractors, Registered Co-operative societies formed by unemployed Engineers and Labour Co-operatives working in Govt./ Semi Govt./ PSU having 60% credential in same type of work of last 4(four) years from the date of publishing NIT.


Tenders papers will be dropped in the Tender Box kept at the office of the undersigned by Hand ( in sealed cover ). Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to delay in the postal /courier transit or any other reason. The Sealed Tenders will be opened on the date of 22/07/2022 at 3.00 PM in presence of the bidders,who may wish to remain present. Tender form along-with relevant documents has to be purchased from the Gram Panchayat office.

Information to bidders:

Last Date of Sale of Tender Form	21/07/2022 ( from 11.30 AM to 2.00 PM )
Last Date of dropping of Sealed Tender Form	22/07/2022 (11 am to 2.00 PM )
Date of Opening of Tender	On 22/07/2022 (at 3.00 PM )

N.B. – If the office remains closed in any unavoidable circumstances on above mentioned any days, then the next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No 2&3) must be produced on demand at any stage of tender Procedure.

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**Annexure- B**  
**Terms & Condition :-**

1. Cost of Tender Form (non – refundable) has to be paid in cash only.
2. Bidders must submit attested photocopies of valid VAT registration Certificate (if any), last three years Income Tax Return, Profession Tax Registration Certificate
3. Bidders must submit Credential in similar nature of work during last three years.
4. In case of bid / tender emanating from cartelization of bidders, entire tender process will be canceled.
5. Bidders must quote rates in absolute numerical values (both in figures & words) and percentage against the estimated cost.
6. Rate offered by a bidder in a particular tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
7. Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.
8. No special preferences in respect of Earnest Money, Security Deposit etc. Will be given to any Cooperative Society / Government owned Company/ Government undertaking/ Corporation/ Engineering Cooperative etc. In other words, all participating Bidders be treated on equal basis only and no favorable/special considerations will be will be accorded to any bidders.
9. Bidder must submit sealed envelope clearly mentioning serial number and name of work on top of the envelope.
10. Earnest money should be deposited in cash. security duly pledged in favour of the Pradhan Sarpalehana- Albandha Gram Panchayat and will be refunded /fortified as the case may be .In case of cash of cash , the bidder must collect money receipt from Gram Panchayat office and quote the number in tender form .
11. Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him ) as performance security in the form of cash / Cheque/Bank Draft/Government Bond/securities duly pledged in favour of Pradhan Sarpalehana Albandha Gram Panchayat or the amount may be deducted from every running payment (not exceeding three including the final bill ) made and will be released 6 months in case of Building , Culvert and Concrete Roads and 3 months in all other cases .
12. TDS and Labour Cess will be deducted as per existing rates fixed by the respective department of the Government.
13. Pre-bid Conference / meeting with the prospective Bidders will be held on 12/07/2022 at 2:00 PM pm (not later than 4 days before the last date of submission of Tender ) .Environment & Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.
14. Site visit may be done by the bidders at their own cost.
15. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.
16. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either below or above 5% than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates hve been manipulated, unbalanced or unreasonable.
17. Successful Bidder will have to execute a formal contract on a Non-Judicial Stamp paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead automatic cancellation of the bid.
18. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
19. Quoted rate shall be inclusive of all charges including royalty, GST, tools charges, transportation etc.
20. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
21. Bidders will get necessary drawings with the Tender Form. All documents i.e. Drawings, Tender Form signed by the Bidder must be submitted in sealed tender addressed to Pradhan,Sarpalehana Albandha GP, Vill-Sarpalehana,PO- Albandha,PS-Santiniketan, Dist- Birbhum.

  
Pradhan

SARPALEHANA ALBANDHA GP  
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Sarpalehana Albandha Gram Panchayat

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Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to :-


1. B.D.O. & Programe Officer BOLPUR-SRINIKETAN DEV. BLOCK

2. S.D.O. Bolpur Subdivision

3. MANAGER, PBGB KOPAI

4. Sarpalehana Library

5. Office Notice Bord

  
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