



Government of West Bengal
Office of the District Panchayat & Rural Development Officer – Birbhum
Email i.d. <dprdobirbhum05@gmail.com> Tele / Fax 03462255347

Quotation No. 13/DP&RDO

Date. 31/08/2021

NOTICE INVITING QUOTATION

Sealed quotation is hereby invited by the District Panchayats & Rural Development Officer, Birbhum for **Construction of Shed over DG set & extension of boundary wall at DP&RDO Office, Birbhum** from Bonafide Reputed Agency/suppliers as per particulars and specification given in below.

- 1) Name of Work : Construction of Shed over DG set & extension of boundary wall as per the Schedule attached
- 2) Estimated Cost: Rs. 96,500.00(Rupee ninety six thousand five hundred only)
- 3) Earnest Money: 2% of Rs.94,537.10 i.e.1890.74 say Rs. 1891.00(Rupee one thousand eight hundred ninety one only)
- 4) Ref. : Approved Note Sheet by the Additional District Magistrate (Panchayat) ,Birbhum dated 27/08/2021.
- 5) Fund : Rastriya Gram Swaraj Abhiyan (RGSA)

The Quotationer should abide by the following terms and conditions :-

1. Quotation in the letter head of the vendor will have to be submitted in sealed envelope and is to be dropped into the locked quotation box kept at the Office of the District Panchayat & Rural Development Officer, Birbhum up to **2.00 p.m. on 08/09/2021**. The Name of work and Quotation memo no. should be clearly superscribed on the sealed envelope. Quotation will be opened on the same day **(i.e. on 08/09/2021) at 03.00 p.m.** The quotationer or their representative may remain present at the time of opening of quotation. Rate should be offered inclusive of all taxes and transportation charges.
2. Time is the essence of contract. The successful agency must complete the construction work within the time period specified. No extension of time will be allowed. If the work is not supplied within the specified time period the order for contract will be treated cancelled.
3. Material should be supplied strictly as per specification given. Any change in the specification will not be allowed without prior consent of the undersigned.
4. Rate should be quoted item wise and unit wise as a consolidated amount.
5. Final quantity will be informed later on.
6. The DP&RDO, Birbhum reserves the right to accept or reject any or all Quotations without assigning any reasons.
7. The quality of items and service should be satisfactory otherwise the payment will be held up.
8. Rate should be offered per unit in figure & work.
9. Rate should be mentioned including all taxes (IT etc & transportation charge)
10. Material has to be supplied in sealed packet at DP&RDO Office
11. Quotation will be valid for one year from the date of acceptance of rate.
12. Earnest money is required to be deposited at the office of the undersigned in the form of Cheque/Demand Draft payable in favour of the 'District Panchayat & Rural Development Officer, Birbhum'.
13. The security deposit @10% will be kept in the office and will be returned after 6 months of completion of the work satisfactorily.
- 14) The earnest money for unsuccessful bidder will be refunded on application.

08/31/8/2021

District Panchayats
&

Rural Development Officer, Birbhum
Date. 31/08/2021

Memo No. 834 (5)/DP&RDO

Copy forwarded for information to:

- 1) The DIO, NIC with a request to publish in district website.
- 2) The Deputy DP&RDO/PDO/Cashier/ADTC (STARPARD) of the office of the DP&RDO to remain present on the date of opening and placement before the undersigned.
- 3) The DEO(Training), Office of the DP&RDO, with a request for wide publicity.
- 4) Notice Board of this office.
- 5) The Office copy file.

08/31/8/2021

District Panchayats
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Rural Development Officer, Birbhum